

# ELOISE

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Questions To  
Ask Your DJ

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# HIRE 9-6 MONTHS BEFORE YOUR I DO'S

**A fantastic DJ or band will create the ambiance for your ceremony and keep the dance floor packed all night long. If you're open to exploring a number of DJs and bands, then a good rule of thumb is to start the process about nine to six months before your wedding, so that you can check out each prospective DJ/band in action.**

*PRO TIP :* Have an idea of the kind of music you want for your ceremony and reception prior to going to your consultation. Keep in mind your style. Do you want an all night dance party with lots of energy? Or are you looking for a more relaxed reception? Finding a DJ that has a similar style as what you are looking for will

# DJ Questionnaire

Name of business: \_\_\_\_\_

Name of person doing consulting: \_\_\_\_\_

Who will be the DJ at our wedding? \_\_\_\_\_

Contact info:

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Do you have our wedding date open? Yes or No

What is the process to book with you? (contract, reservation fee, payment schedule)

\_\_\_\_\_  
\_\_\_\_\_

Contract info:

\_\_\_\_\_  
\_\_\_\_\_

Reservation fee and payment schedule: \$ \_\_\_\_\_

\_\_\_\_\_  
What is your cancellation policy: \_\_\_\_\_

\_\_\_\_\_  
Do you have a travel fee? Yes or No \$ \_\_\_\_\_

Do you have travel restrictions? Yes or No \_\_\_\_\_

Who will be our point of contact if we have questions during the wedding planning process?

\_\_\_\_\_  
How many weddings have you done? \_\_\_\_\_

Can you describe your style? \_\_\_\_\_

# DJ Questionnaire

What is your rate and what is included? \$ \_\_\_\_\_  
\_\_\_\_\_

How many hours does this include? \_\_\_\_\_

How much do you charge if we need you earlier? \$ \_\_\_\_\_

Does your rate include setup and breakdown between ceremony and reception locations? Yes or No If not, what is the fee? \$ \_\_\_\_\_

Are there any other services you provide? (lighting design, photo booth, etc.) and what is the fee? \$ \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What are your favorite wedding songs to perform? \_\_\_\_\_  
\_\_\_\_\_

Do you have a go-to list of wedding songs you play or perform for weddings? Yes or No

If the DJ or one of the band members scheduled for our event isn't able to perform, would you happen to have a backup replacement ready to go? Yes or No

Do you act as the emcee, making all the announcements and releasing tables for dinner? Yes or No What is the fee for this? \$ \_\_\_\_\_

What will you wear to our wedding? \_\_\_\_\_

What do you do to motivate a shy crowd? \_\_\_\_\_

Do you take breaks? How often? What happens to the music during that time?  
\_\_\_\_\_

Do you take requests from our guests? Yes or No

Can we submit a "Do not play" list Yes or No

Tip: You never know what your guests are going to be requesting. Having a do-not-play list reduces your chance of hearing a song you don't want.

# DJ Questionnaire

What information do you need from us before our wedding day?

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Can you provide microphone(s) and speaker(s) for an outdoor ceremony? Yes or No

What is the fee for this? \$

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Does any of your equipment require special electrical outlets that we need to inform our venue about? Yes or No

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What kind of space or stage do you require for the DJ or band? If our venue doesn't have what you need, will you make arrangements for the stage or are we responsible for renting it?

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How much time will you need for setup, sound check, and breakdown?

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What time will you arrive at the venue and when will you depart?

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How do you prefer to communicate? Text Email Phone

How frequently will you be in touch? What are your communication expectations? (frequency and type)

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When is our deadline for submitting our music requests and event details?

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Tip: The Eloise can provide a wireless microphone and lavalier that can be used for an inside ceremony.

# DJ Questionnaire

OTHER NOTES:

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PROS OF CHOOSING THIS VENDOR

CONS OF CHOOSING THIS VENDOR

FINAL THOUGHTS: